

PRIVACY POLICY

Our company COMP DRIVES, Ltd. considers the personal and other data collected to be strictly confidential.

We are guided by REGULATION (EU) No 2016/679 OF THE EUROPEAN PARLIAMENT AND OF THE COUNCIL

of 27 April 2016 on the protection of individuals with regard to the processing of personal data and on the free movement of such data and repealing Directive 95/46 / EC (General Data Protection Regulation), otherwise known as GDPR.

Under the GDPR, commercial companies are controllers of your personal data, that means they process, collect, store or otherwise use your personal data for the conduct of their business.

In this notice you will find information about the purposes which we process your personal data for and what legal basis your data is processed on. This document also contains information what rights you have in relation to the processing of your personal data and how you can exercise them.

1. Identity and contact details of the company processing your data

Company: COMP DRIVES, s.r.o., registered in the Commercial Register kept by the Regional Court in Hradec Králové under file number C 41536

ID: 070 60 998

Registered address: Šedivská 739, Letohrad, 561 51

Email: info@compdrives.com

("we" or "the Administrator").

2. Legal reason for personal data processing

We may process your personal data without your consent:

- to the extent necessary to perform the contract concluded with you or your supplier
- to the extent necessary to fulfill a legal obligation imposed on us by a legal regulation, such as a law
- to the extent necessary to communicate with our customers

Purpose of processing:

- the primary purpose of the processing of personal data is to realize contractual relations with you as a data subject; negotiations on the conclusion of orders and other business relationships, or on their changes, mutual fulfillment of rights and obligations arising from the contract or order
- the possibility to inform you electronically or by phone about news from the COMP DRIVES, s.r.o. world and our new events or services
- creation and administration of login data / licenses for the web interface enabling software updates and availability of the necessary information / services from COMP DRIVES, s.r.o.
- validating your login / license
- the possibility of communicating with you regarding the solution of the issues arising from our cooperation
- we keep records of sales. By analyzing these records, we evaluate our business strategy and adjust our offers to our customers.
- We further process the personal data of our customers for the purpose of fulfilling legal obligations related to tax and accounting obligations. We may also process data for the purpose of resolving any disputes, complaints, misdemeanors, etc. The legal basis is the fulfillment of legal obligations and our legitimate interest.

3. Recipients of personal data

We may or must provide personal information:

- processors carrying out the processing of personal data in whole or in part for the controller under the relevant contract;
- state authorities, resp. public authorities in cases where administrators impose the provision of personal data by law - these are mainly state administration bodies, courts, law enforcement bodies, supervisory authorities, executors, notaries, insolvency administrators, etc.
- other entities, if necessary to protect the rights of the trustee, eg insurance companies, courts, bailiffs, auctioneers; the scope of the personal data provided is limited to the data necessary for a successful claim.
- other entities, with your consent.

4. What personal data and to what extent will we process it?

In order to provide you our services, we need the following personal information: name and surname (business name), company identification number, address (registered office), e-mail, telephone number.

If there is already an existing relationship between you and us we are authorized to send you marketing communications, then our legitimate interest is the legal basis for processing your personal data.

5. How long will we keep the data?

We only store your personal data for the necessary period of time and archive it according to the legal deadlines imposed by the legal regulations that envisage archiving (such as the Accounting Act, the Value Added Tax Act, the Archiving and Records Act).

We process personal data for the duration of the contractual relationship only or other legal title that allows us to process your personal data. This means that we have strict internal rules that verify the lawfulness of the possession of personal data, and we do not store personal data for longer periods of time than we are entitled to. After the loss of a legal reason, we will delete the relevant personal data unless we have another legal reason to process it or consent to the processing.

6. Cookies and visit data of COMP DRIVES, s.r.o.

Information about visitor's personal data processed on the website

Cookies - small text files that are stored on your computer, phone or other device when you visit and browse through the Internet. Cookies are used to store and receive identifiers and other information about computers, phones, and other devices which you access the website from, and help the administrator to deliver, protect, and to improve the services offered.

Cookies:

- Are used to navigate the user at website efficiently, are used to personalize,
- to store preferences and generally to enhance the user experience of the website; distinguish whether a particular user has previously visited a website or is a new visitor;
- Use Google Analytics to analyze your website's attendance

A. Types and purposes of cookies:

We use the following types of cookies on our site:

- Necessary cookies: cookies necessary to ensure the operating of the administrator's website and Internet services. The necessary cookies allow you to navigate the website and use the basic functions. This kind of cookies does not collect any personal data. With the help of these cookies, the website remembers the data entered in the order form, even when browsing through different screens, and is remembering the goods and services when switching to the payment interface. Disabling of these cookies does not guarantee the full functionality of the website.
- Operational (analytical) cookies: collect information how is the the website used. This kind of cookies does not collect any personal data according to which the user could be identified. Operating cookies are used primarily to optimize the operating of the website - for example, to streamline of the advertising. The administrator obtains statistics about the operating of the website. by using of operational cookies
These are cookies: Google Analytics (To measure and evaluate website success)
- Functional cookies: used to provide services or to remember the settings of a user who has visited the website. With their help, the website remembers user's login, selected graphic appearance, text size, poll participation etc.

B. Data categories

- Information about visiting the website
- platform, browser, location, language location information, etc.

C. Legal basis for the processing of personal data by cookies

Closure contract negotiation, respectively the performance of the contract and the legitimate interest of the trustee, is the legal basis for the processing of personal data using cookies,

D. Instructions:

- Your consent is not required for cookies that are strictly necessary to ensure the operating of the website.
- You determine in your browser settings whether the browser should allow a website store cookies on the end device. This setting (if cookies are enabled) is considered as consent to the processing of personal data in the case of third-party cookies.
- You have the option to revoke the consent in the same way as you gave the administrator's consent, that means in the browser settings.
- You have the option to object to data the processing by delivering an official plea at the administrator's registered address or via email.

7. Your rights in relation to the processing of your personal data

We process your personal data in a fair and transparent manner, in accordance with legal regulations. Your rights that you have in relation to the processing of your personal data are as follows:

Right for the access to personal data

You have the right to access personal data concerning you. You also have the right to obtain confirmation from us whether or not the personal data concerning you are being processed and, if so, you have the right to request a copy of the personal data.

Possible copies of personal data may be provided to you electronically in the form normally used.

Right to rectify personal data

If you believe that the personal information we process about you is inaccurate or incomplete, you have the right to ask us to correct or complete it.

Right for erasure ("right to be forgotten")

You have the right to request that we delete personal data concerning you without undue delay, but only if any of the following reasons exist:

- personal data are no longer needed for the purposes for which they were collected or processed
- You have withdrawn / revoked your consent to the processing of personal data and at the same time there is no other legal reason for processing (eg our obligation to process such personal data in the manner imposed by us by law),
- you have objected to the processing and it became apparent that there are no sufficient legitimate interests on our side for which we would have the right to process such personal data,
- personal data were processed unlawfully,
- personal data must be deleted in order to fulfill a legal obligation that applies to us only,
- personal data were collected in connection with the offer of information society services pursuant to Article 8 , paragraph 1 of The Regulation.

We are then obliged to delete the personal data concerning you, but for sure there are exceptions provided by law.

Right of processing limitation

You have the right to restrict processing in any of the following cases:

- if you deny the accuracy of your personal data (but in this case we recommend you rather use the right to correct it), the processing of personal data is illegal, but you refuse to delete such personal data
- if you ask us, we may process your personal information even after it is unnecessary for the purpose for which you provided it (for example, to file a claim with the court to which we process personal data),
- You disputed processing, and it is unclear whether our legitimate interest outweighs your legitimate interests.

The right to object to the processing of personal data concerning you

You have the right to object to the processing of personal data concerning you when we process personal data on the basis of Article 6, paragraph 1, letter f) of The Regulation, that is because of our legitimate interests. In this way, we justify the processing of your personal data in connection with communication, direct marketing and license validation.

In practice, an objection to processing for direct marketing purposes means that you can dispute commercial communications and we will no longer send them to you. However, you can also do this by simply unsubscribing from your sales message through the link in the sales message email signature.

Right to portability of personal data

You have the right to obtain personally identifiable information about you in a structured, commonly used and machine-readable format, and, where appropriate, the right to transfer this information to another entity without preventing you from doing so.

You also have the right to ask us to transfer your personal data to another entity acting as a personal data controller, if technically feasible.

Right to withdraw consent to the processing of personal data

If you have given us permission to process personal data for purposes that require such consent, you have the right to revoke that consent at any time.

Right to lodge a complaint with the supervisory authority

You have the right to file a complaint with the Supervisory Authority if you believe that processing your personal data is in violation of law. You can file a complaint at the Supervisory Authority:

Office for Personal Data Protection (DPO)

Pplk. Sochora 27

170 00 Prague

If you believe that your personal data is being processed in violation of applicable law, please let us know at info@compdrives.com.

At the Office for Personal Data Protection you can find more detailed information about the Regulation and your rights, see www.uouu.cz.

What else should you know?

We do not process children's personal information.

8. How can you exercise your rights listed in Article 7

How to exercise the right?

You may exercise your privacy rights in writing or electronically at the address referred to in Article 1

Please note that in order to verify your identity, we will only consider the request you have:

a) sent by registered letter; or

b) sent from an email address that is registered with us as communicating with you.